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| **Activity:** | Use of Trains | **Location:** | Train | **Last review date:** | September 2024 | **Produced by:** | Cathy Hordern |
| **Next review date:** | September 2026 | **Quality Assured by:** | Alex Windows |

| **What are the hazards?** | **Who is most at risk?** | **What control measures will be put in place?** |
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| Overexcitement and not following rules or instructions leading to injury | Young peopleLeaders | * Section code of conduct in place to set clear expectations of behaviour.
* Explain behaviour expectations clearly using age-appropriate language.
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| Safeguarding Issues | Young peopleLeaders | * Yellow Card rules at all times.
* Consider closer supervision for children with SEN.
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| First Aid | Young peopleLeaders | * All leaders to have up to date First Response Training.
* Designated first aider will be qualified and in attendance.
* First Aid kit to be available with leaders.
* Mobiles / Access to telephone at all times to call emergency services if need be.
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| Drop off and Pick Up | Young peopleLeaders | * Drop off and Pick Up Point to be suitable for a safe drop off and pick up.
* Participants to be able to wait safely at start and end of travel.
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| Waiting on Platform | Young peopleLeaders | * All adults and young people to be kept back from the platform edge, well away from the yellow line at all times.
* Group of people travelling to be kept together whilst waiting for the train.
* Regular headcounts.
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| Leaving a young person stranded whilst boarding the train | Young people | * Designated leader to get on the train before any young people.
* Young people to get on the train and be counted onto the train.
* Final adult to get on the train once the leader on the train has confirmed all young people are accounted for and on the train.
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| Leaving a young person stranded whilst getting off the train | Young peopleLeaders | * Designated leader to get off the train before any young people
* Young people to get off the train and be counted off the train.
* Final adult to get off the train once a leader on the platform has confirmed all young people are accounted for and off the train.
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| Breakdown / delay | Young peopleLeaders | * Follow operating company instructions.
* If required, update parents/guardians/InTouch contact with the situation.
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| Other unforeseen hazards | Young peopleLeaders | * Dynamic risk assessment to be performed by all leaders in line with TSA guidelines.
* Hazards to be shared with other leaders and appropriate mitigation to be actioned.
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