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| **Activity:** | Externally Lead Activities by 3rd Party Activity Providers | **Location:** | Offsite- Activity Centre/Location | **Last review date:** | March 2023 | **Produced by:** | Alex Windows  (Section Leader) |
| **Next review date:** | December 2025 | **Quality Assured by:** |  |

* POR 9.9 Uses of External Centres and Instructors - <https://www.scouts.org.uk/por/9-activities/#9.9>
* TSA Externally Led Activities Factsheet (FS120086) - <https://www.scouts.org.uk/volunteers/running-your-section/programme-guidance/general-activity-guidance/externally-led-activities/>

**This risk assessment will always be used in conjunction with another risk assessment, specific to the location and activity of the meeting.**

| **What are the hazards?** | **What are the risks?** | **Who is most at risk?** | **What control measures will be put in place?** |
| --- | --- | --- | --- |
| **Accreditation and Insurance** | Unsafe | All. | * The external provider must hold a relevant accreditation or qualification for the activity they are delivering (e.g., AALA Licence, Adventure Mark Accredited Provider, Government Agency, National Governing Body qualifications) * External activity providers must provide evidence of holding a public liability insurance policy which covers their activities to a minimum level of 5 million pounds. * All activities delivered by an external provider must also be run in line with Scout's POR requirements. |
| **Safety** | Injury | All. | * Be prepared to challenge any actions considered unsafe and to stop the activity if you consider it remains unsafe. * If a leader thinks at any time that an activity is unsafe, they have the authority to stop, modify or cancel it. * External providers may determine the group sizes within their procedures. |
| **Safeguarding** | Safeguarding Issue | Young People/Instructors | * External instructors must not have unsupervised access to young people. |
| **Group Management** | Getting Loss  Misunderstanding | Young People. | * Have a register of all those present – young people and adults. Share this with the activity provider where appropriate. * Set clear behavioural boundaries with all present. * Leaders should ensure young people stay within the bounds of the activity area as set by the provider. * Carry out regular head counts. |