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| **Activity:** | Archery | **Location:** | Approved Archery Range (Permeant or Temporary) | **Last review date:** | December 2022 | **Produced by:** | Alex Windows (Section Leader) |
| **Next review date:** | December 2025 | **Quality Assured by:** |  |

**An archery permit is required for all archery activities taking place;** except when using children’s toys or soft archery equipment specifically designed to be led by activity leaders without any formal qualification.

* POR Rule 9.36 - <https://www.scouts.org.uk/por/9-activities/#9.36>
* TSA Archery Guidance - <https://www.scouts.org.uk/volunteers/running-your-section/programme-guidance/general-activity-guidance/archery/>

| **What are the hazards?** | **What are the risks?** | **Who is most at risk?** | **What control measures will be put in place?** |
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| **Bow and Arrow Failure** | Equipment failure when in use. | Participants | * Equipment is to be checked before each session to ensure that it is assembled correctly and fit for use. * Bows are not to be dry fired. |
| **Using Bow and Arrow** | String hitting participant – potential risk of blood clotting.  Arrow hitting someone. | Participants | * The arm guard is to be correctly worn on the bow arm to shield the participant’s forearm. * The archery instructor is to advise on correct posture. * Bows are only to be pointed down the range. * Participants are to put bows down and return to the waiting area once their arrows have been loosed. * Instructors / leaders to position themselves so that they can observe all participants. |
| **Boss and Stand** | Falling and impacting the participant. | Participants | * The bosses are to be secured to the boss stand. * The instructor is to advise on the correct procedure for collecting arrows. Using one hand to support the boss and the other hand to pull the arrow out. * Bows should be correctly stores pointing to the ground when not in use. |
| **Moving Around Range, Including collecting arrows.** | Hit by an arrow. | Participants | * The range should be set up appropriately, with all doors, or accessing points, beyond the shooting line closed/inaccessible so that no one can enter the range – **refer to the Archery GB Guide on Setting up an Archery Range.** * No one steps over the shooting line until the instructor says to. * The shooting line is sufficiently far from the bosses so that arrow cannot bounce back and hit someone. * The instructor is to advise on the correct procedure for collecting arrows - walking down the side of the range and approaching the boss from the side. |
| **Carrying Arrows** | Falling while returning with arrows. | Participants | * The instructor is to advise on the correct procedure for carrying arrows - holding them near the pile, tucking them under their arm and walking. * No running on the range at any time. |
| **Behaviour** | Distraction. | Participants | * No one is to touch any equipment until told to do so by the instructor. * Participants waiting are not to talk to or distract those on the shooting line. |