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| **Risk Assessment**  **(OSM)** | **Campfires** | **Date of risk assessment** | **10th September 2024** | **Name of person doing this risk assessment** | **Iain Roy** |
| **Category**  **(OSM)** | **Activities** | **Date of next review** | **9th September 2026** |

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| **What hazard have you identified?**  **What are the risks from it?** | **Who is at risk?** | **How are the risks already controlled?**  **What extra controls are needed?** | **What has changed that needs to be thought about and controlled?** |
| Leaders not qualified to run activity leading to injury | Young people  Leaders | * Designated Leader In Charge. * Planning and Preparation materials shared between all leaders. * Clear roles and responsibilities during the activity. * Risk Assessment Shared. |  |
| Young people not aware of safety rules leading to injury | Young people  Leaders | * Clear briefing before activity by Leader In Charge to include instructions about no neckers, no running, water buckets, to stay back from campfire, to be careful with action songs, requirement to tell a leader if burnt. |  |
| Overexcitement and not following rules or instructions leading to injury | Young people  Leaders | * Section code of conduct in place to set clear expectations of behaviour. * Explain the activity clearly using age-appropriate language. * Young people to be reminded about behaviour expectations before activity. * Monitor the mood level throughout the activity. * Use a clear communication to stop the activity – everyone should stop and as they hear two blasts on the whistle or anyone shouting stop. |  |
| Risk of injuries whilst setting up activity | Young people  Leaders | * Leaders and Young Leaders oversee setting up and moving tables and chairs. Tables to be set out at the start of the activity * No one carries tables alone – at least two people carry each table. No Beavers to move tables. * First aid if required. |  |
| General risk of slips, trips, or falls, and injuries caused by collecting and handling wood | Young people  Leaders | * Ensure adult supervision at all times * Make young people aware of any specific dangers e.g, likelihood of nails in woodpile. * No running at any time between fires or whilst collecting wood. |  |
| Risk of burns from matches / firelighters | Young people  Leaders | * If applicable, give a demonstration on the safe use of matches or other fire lighting equipment. * Young people to be supervised if lighting the campfire. * Consider closer supervision for children with SEN. * First aid if required. |  |
| Risk of burns from campfire / cooking s’mores etc | Young people  Leaders | * Campfire to be of an appropriate size for the location. * Consider closer supervision for children with SEN. * A minimum of 1 water to be close to fire, and if necessary illuminated if dark. * Clear rules about behaviour close to fire and not reaching over / into fire or running around. * Reminder about maintaining distance from fire during action songs and intervention if young people do get to close. * Warn young people about skewers and e.g., marshmallows becoming very hot * Young people to be seated well back from the fire. * Fire buckets to be used for burns/scalds first aid in first instance. * First aid if required. |  |
| Risk of clothing catching fire | Young people  Leaders | * Ensure young people maintain a safe distance from the fire as far as possible. * Ensure appropriate clothing is worn (e.g. no shell suits or nylon), and that hair is tied back. * Clear rules about behaviour close to fire and not reaching over / into fire or running around. * Fire buckets to be used for burns/scalds first aid in the first instance. * Fire blanket available. |  |
| Allergic reactions including food poisoning | Young people  Leaders | * Allergy information to be considered prior to activity and no allergens to be included in activity. * Hands to be properly washed by all people who are preparing or serving food. * Leader responsible for overseeing food preparation to ensure food is correctly prepared. * Knives and utensils to be washed between use on raw and cooked foods. * Different chopping boards to be used for raw and cooked foods. * No cross contamination. |  |
| Out of control fires | Young people  Leaders | * Fire site to be clear of combustible material near the fire. * Appropriately sized campfires will be built, not bonfires. * Prevailing direction and strength of wind to be checked prior to activity. * A bucket of water to be available to damp down any fire as may be required. * All fires to be completely extinguished and damped down when finished. * If fire gets out of control, evacuate young people and leaders to assembly point. Move adults and young people away from any danger. * If fire gets out of control use water to control if safe to do so. * If fire spreads and if necesary call 999. |  |
| Other unforeseen hazards | Young people  Leaders | * Dynamic risk assessment to be performed by all leaders in line with TSA guidelines. * Hazards to be shared with other leaders and appropraite mitigation to be actioned. |  |